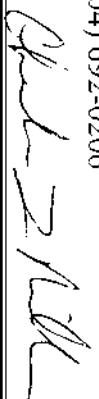


**Commonwealth of Virginia
Database Index Reporting Form**

1. Public Body Name & Numeric Code: Virginia Department of Transportation 2. Database Title: Project Dashboard 3. Database Acronym: Dashboard	4. Point of Contact: Dale Baker 5. Phone Number: (804) 692-0206 6. Signature & Date:  7-14-04
7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate know restrictions to public access. Dashboard is a user-friendly, Web-based system that provides up-to-the minute information on construction project status. It is used to keep VDOT's transportation program on time and on budget. The Dashboard is a project management tool. Project managers are able to see in an instant which jobs are at risk of falling behind schedule or going over budget.	
<p><i>Note: Specific information relating to data fields, recordable layouts and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
8. Date of Last Update: Daily	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any of each format.)	
a. Format Excel or Word documents	b. Cost Processing and copying fees.